

**TOWN OF DEWEY-HUMBOLDT
OSAT COMMITTEE MEETING
MEETING MINUTES
FEBRUARY 1, 2012, 3:00 P.M.**

A REGULAR MEETING OF THE DEWEY-HUMBOLDT OPEN SPACE AND TRAILS COMMITTEE WAS HELD ON WEDNESDAY, FEBRUARY 1, 2012, AT TOWN HALL AT 2735 S. HIGHWAY 69, DEWEY-HUMBOLDT, ARIZONA. CHAIR SANDRA GOODWIN PRESIDED.

- 1. CALL TO ORDER.** The meeting was called to order at 3:02PM.
- 2. PLEDGE OF ALLEGIANCE.** Made.
- 3. ROLL CALL:** Executive Member Skip Gladue and Kevin Leonard; Chair Sandra Goodwin were present. Executive Member Jason Allen and Associate Member Carl Marsee were absent.
- 4. CONSENT AGENDA.**
 - 4.1. Minutes.** Minutes from the January 4, 2012 meeting. Chair Sandra Goodwin tabled the minutes until the March meeting to allow for review of the minutes.
- 5. REGULAR AGENDA – Unfinished Business.**
 - 5.1. A.P.S. Grant Application Status.** Ed Hanks, Public Works Supervisor, stated this item was turned over to the Town Manager and he is not certain of the current status. Chair Goodwin will speak with the Town Manager regarding the status as the committee agreed there was some urgency to this matter.
 - 5.2. Discussion of roadsides suitable for walking/equestrian path development.**

Chair Goodwin and Ed Hanks spent an hour last week touring streets and sites. Mr. Hanks explained they were looking at a property on Tharp Road. He will make contact with the property owners to see if they will allow people to park there and then ride out on the existing County trail known as Brushy Wash.

There was discussion about building trails alongside roads. Mr. Hanks noted that some roadside trails are naturally being made by usage. Chair Goodwin spoke on challenges with these trails: slick asphalt driveways/across trails, mailboxes in path. The Committee will continue exploring areas to grade trails.

There was discussion about property off the highway at Prescott Dells Ranch Road. Chair Goodwin will contact the owner of the Prescott Dells Ranch Road property and pursue the feasibility of setting up a trailhead there.

There was discussion about the Kathy Hubbard trail and whether it was within or outside the Town limits. Mr. Hanks will verify that location.

There was discussion about the Corley Street property and a key factor in the delay is BLM's role. Chair Goodwin stated that BLM will have a new employee starting mid-February and she will follow up with Norm Perry to verify the status

of the BLM position. She explained the ADOT land is unusable. Mr. Hanks confirmed.

Chair Goodwin stated that Norm Perry resigned from the committee and thanked him for his service over the last couple of years.

The three possibilities for the committee to continue to work on are: Brushy Wash Trail, Prescott Dells Ranch Road and Corley Street.

6. REGULAR AGENDA – New Business.

6.1. Discussion of \$10,000 Park startup money approved by Council. Chair Goodwin stated it is her understanding, after working with Ed Hanks and Gregory Arrington, Community Outreach Coordinator/Code Enforcement Office, that the committee can work with the \$10,000 allotted by Council if Town employees and volunteers are used. Chair Goodwin explained \$10,000 is what OSAT has to work with, it was approved by Council, and the committee can start spending it as soon as it is in the correct line item. OSAT will do what is possible to get the job started and plan to ask for more funding in the next budget year.

6.2. Presentation, Discussion and Adoption of Butte Street Park site plan. Ed Hanks handed out site plans for the committee's review. There was discussion about what could be done with the allotted funds at this time: leveling, rip rap, etc. There was further discussion about the details and dimensions of the site plan/profile with the committee noting there were no major changes to the plan. This item will be placed on the OSAT agenda in March for approval.

6.3. Discussion and Adoption of proposed park site development calendar. Chair Goodwin stated the only item that has been developed is clean-up dates on March 3, 2012 at 9AM with an alternate rain date of March 10, 2012. Chair Goodwin noted that she will submit an article for next month's newsletter in time to recruit volunteers and donations for the clean-up project. Ed Hanks explained the purpose for this date is primarily to clean up the site and utilize the Town's dumpster day following the clean-up.

6.4. Discussions of using volunteer labor. (How they can/cannot be used). Chair Goodwin stated the committee cannot use volunteer equipment or labor (large equipment, power tools, etc.) because of the liability insurance. There were people who came forward to offer help, but without a contractor's license the committee cannot utilize their services. March 3rd is the volunteer date with March 10th, 2012 as the alternate date. Kevin Leonard left the meeting at 3:36PM.

6.5. Discussion of potential material and equipment contributions and Committee Members' role in soliciting donations. Skip Gladue stated that the Friends of the Library decided at their last board meeting to donate a bench to the park including a plaque to be placed upon it. They approved enough money for a bench, taxes, and shipping. Chair Goodwin noted that this is the park's first contribution.

Ed Hanks informed the committee that people have requested the list of materials needed for the park. They are trying to donate some of the materials, but those donations have not been finalized. Mr. Hanks noted that there are people in the community who are willing to help see that this park is completed, even with the minimal budget.

Chair Goodwin stated that Ed Hanks and Gregory Arrington are getting name tags (identification) for committee members to wear while talking to the public about making contributions.

7. COMMENTS FROM THE PUBLIC. None.

8. ADJOURN. The meeting was adjourned at 3:46PM.

Sandra Goodwin, Chair

ATTEST:

Mandi Garfield, Administrative Assistant